



Website Schedule Expectations Agreement

There are multiple stages throughout the process of creation of your website, where your approval will be sought. These are:

- Home Page
- Inner Pages
- Changes Requested by you
- Final Stage Review – prior to 'Go Live'

Boost My Business Pty Ltd will contact you via email to alert you of these items as they become available for your approval.

In order to expedite the delivery of your website, if you have not responded within 5 business days of being alerted of an approval being requested, it will be deemed that you have approved the work we have created.

Once a stage is deemed approved, Boost My Business Pty Ltd will continue on to the next stages of building your website. If you request changes to a stage after it has been deemed approved, this will fall under a Variation Request and may incur additional fees.

When all stages have been deemed approved, any and all outstanding payments must be made in full.

Any extensions granted for approval do not constitute an agreement by Boost My Business Pty Ltd for you to delay any or all payments outstanding for work we have carried out.

Once Final Stage Review has been alerted we will require your Hosting and Domain Name. If you have not set up and communicated a Domain Name within 5 business days after we have alerted you that we require it, Boost My Business Pty Ltd will create a suitable Domain Name and commence with 'Go Live'.

After we have commenced with 'Go Live', any changes will require a Variation Request which may incur additional charges to be added to your invoice. This includes changes to your Domain Name.

EXECUTION

EXECUTED for and on behalf of **Boost My Business Pty Ltd (ABN 33 636 488 296)** by a duly authorised representative:

Signature

Name

Date

EXECUTED for and on behalf of _____ (ABN _____) by a duly authorised representative:

Signature

Name

Date